

NOTE TO RECOMMENDER

The individual named below has applied to sit for the Certified Internal Auditor (CIA) exam. In considering the candidate's qualifications for the CIA designation, we require a character reference evaluation by an individual with an IIA certification, the candidate's supervisor, or the candidate's professor. The basis for this evaluation is the Code of Ethics established by The IIA. Please read the Code of Ethics and then complete this form and return it to the candidate so that the form may accompany the candidate's Exam Application Form. (The Code of Ethics is available on p. 23 or by visiting www.theiia.org/Guidance)

INFORMATION ABOUT CANDIDATE

Candidate's Name (please print):

(Last Name)

(First Name)

(Middle Initial)

Candidate's IIA Membership or Customer ID #: _____

Candidate's Organization: _____

RECOMMENDER'S AUTHORITY

I am (check all that apply):

- A CIA (Certified Internal Auditor)
- A CCSA (Certification in Control Self-Assessment)
- A CGAP (Certified Government Auditing Professional)
- A CFSA (Certified Financial Services Auditor)
- The candidate's supervisor (current or prior)
- The candidate's professor

STATEMENT OF CHARACTER REFERENCE

In my opinion, (candidate's name) _____
meets the qualifications set forth by the Code of Ethics established by The Institute of Internal Auditors.

Recommender's Signature: _____

Date: _____

INFORMATION ABOUT RECOMMENDER

Name (please print): _____

Title/Position: _____

Organization: _____

Address: _____

Phone: _____ Fax: _____

E-mail: _____